

Home School Liason

As the parent is the first and principal educator of the child, it is important that Teacher and Parent work together in educating the child.

In order to do this it is important that they communicate effectively.

This is helped by:

An information meeting for new parents of Junior Infants early in the school year (first few weeks)

Parent/Teacher meetings will be held approx. Nov. each year

A school report will be sent home at the end of each year

The homework journal/school diary (1st – 6th class incl.) the teacher or parent may write any note or message in it. This is an informal but very effective method of conveying quickly and practically any message e.g. Child's difficulty with h/work, teachers praise or complaint about work/homework/behaviour

Check regularly the lunchbox for notes

Text a parent service

School social, religious and cultural events

Parents are invited to make an appointment through the office to meet with any teacher to discuss problems or child's progress

Meetings will not be conducted at the schoolgate/in the supermarket etc.

Complaints Procedure

Note to be written to class teacher through journal or sealed envelope

If the problem is not resolved, parents make an appointment to meet the teacher

Meeting is convened between teacher and parents to discuss the problem

If necessary, parents make an appointment to meet the Principal

Meetings with parents, Principal, and teacher if necessary

Letter of complaint to be sent to B.O.M.

Always

Ask yourself what really happened?

Decide what you want to complain/query about